

CLUB INFORMATION

Club:

Travel Co-ordinator at Club:

Telephone Number:

Fax Number:

e-mail address:

Number of rooms required:

(e.g. 10 twins, 6 singles)

Travel Co-ordinator on trip:

Mobile Phone Numbers of contacts on trip:

Do you normally require training facilities ?

Yes / No

'Warm-up' or full match standard ?

Meeting Room Required ?

Yes / No

Time:

T.V. / Video or flipchart required ?

Yes / No

Do you require info on local leisure activities ?

Yes / No

Do you have a club credit card ?

Yes / No

How do you normally settle your account ?

Credit card or cheque on departure /

Invoice

How close to ground do you wish to stay ?

Do you accept telephone calls in to players ?

Yes / No

Please set out your typical 3-course dinner menu and typical pre-match meal (exclude tea, toast, preserves).

Starter

Main Course

Dessert

Pre-Match Meal

1.

1.

1.

1.

2.

2.

2.

2.

3.

3.

3.

3.

Preferred meal times: Dinner:

Breakfast:

Pre-Match Meal:

Do staff dine separately (i.e. different time to the players)?

Yes / No

Time:

Do you require private dining for the party ?

Yes / No

Do you take mid-season breaks ?

Yes / No

On longer trips do you ever stop two nights ?

Yes / No

Do you have particular favourite hotels ?

Yes / No

(Please list)

Usual Coach Company:

Tel No:

Do you insist on being only Club in hotel at one time ?

Yes / No

Other relevant information: